



September 14, 2017

HUMAN RESOURCE DEPARTMENT

FULL-TIME PATROL DEPUTY – CUMBERLAND COUNTY SHERIFF'S OFFICE

The Cumberland County Sheriff's Office is a very progressive law enforcement agency that promotes a Community Policing philosophy. Sheriff's Deputies are provided with excellent equipment and have outstanding resources available. Deputies have the ability to receive training to join one of the specialized units such as K-9, Emergency Services Unit, Honor Guard, Crisis Negotiation Team, Evidence Technician, Marine Patrol, Accident Reconstruction, and Dive Team.

JOB PURPOSE: Protect and serve the citizens and visitors of Cumberland County by conducting routine patrols, responding to calls for service, and enforcing laws.

MINIMUM QUALIFICATIONS: Must meet minimum age requirement and pass physical agility test, as established by the Maine Criminal Justice Academy. Applicants must have passed the written (ALERT) test and completed the Maine Criminal Justice Academy Basic Law Enforcement Training Program or equivalent. High School Diploma or equivalent and valid Maine Driver's License required at time of hire. Preference will be given to post-secondary education, certified law enforcement experience and/or military experience. Fulltime Police Academy graduates preferred.

Essential Functions:

- **Prevents crime** by explaining and enforcing applicable federal, state, county, and local laws and ordinances; teaching preventative, protective, and defensive tactics; mediating disputes; patrolling assigned area; responding to notices of disturbances; conducting searches; observing suspicious activities; detaining suspects.
- **Apprehends suspects** by responding to complaints and calls for help; observing violations; making arrests.
- **Conducts criminal investigations** by gathering evidence; interviewing victims, witnesses and suspects.
- **Documents observations and actions** by radioing information; completing reports.
- **Fulfills court orders** by serving summonses, subpoenas, protection orders and arrest warrants.
- **Maintains safe traffic conditions** by monitoring and identifying traffic violations; enforcing traffic laws, investigating accidents; reporting unsafe streets and facilities.
- **Minimizes personal injury** by rescuing and reviving victims; providing basic first aid; radioing for medical assistance.
- **Ensures back up coverage** by assisting other patrol officers, state police, municipal police, and other law enforcement agencies as needed.
- **May be assigned** to specialty duties: drug investigator, ESU Team Member, Dive Team, K-9 Handler, CIT, Accident Reconstructionist, etc.
- **Maintains operations** by following department policies and procedures; recommending changes.

The logo for Cumberland County, Maine, features the word "Maine" in a stylized, orange cursive font above the words "Cumberland County" in a bold, black sans-serif font.

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- **Ensures operation of equipment** by practicing use; completing preventative maintenance requirements; following manufacturer's instructions; trouble shooting malfunctions; notifying supervisor of needed repairs; evaluating new equipment and techniques.
- **Maintains professional and technical knowledge** by studying county and local laws and ordinances; attending educational workshops; reviewing professional publications; practicing skills; participating in professional societies.
- **Contributes to team effort** by accomplishing related results as needed.
- **Supports the county's safety and health policies** by attending required safety training programs; reporting all accidents, and suspected safety hazards to supervisor.
- **Fulfills job function** by participating as an active member in training; participating on county task forces and performing other responsibilities as assigned.

Cumberland County offers an excellent, comprehensive benefits package and is proud of its talented and dedicated workforce. Come join our team and culture of engaged employees. Our strong management team is dedicated to providing employees with inspiring leadership, a positive and friendly workplace, support, encouragement and the necessary tools for success. We offer tuition reimbursement, wellness program, and professional development and training opportunities.

See an in-depth list of major responsibilities and download an application: www.cumberlandcounty.org

Salary is competitive and contingent upon qualifications and experience. Possible lateral pay and benefits for current fulltime Police Officers as permitted by Collective Bargaining Agreement.

Applications must be received by 4:00 p.m. on Friday, October 6, 2017.

Send application & Resume to:

Human Resources Department
142 Federal Street, Suite 110, Portland, Maine 04101
jobs@cumberlandcounty.org
(p) 207-775-6809 (f) 207-871-8378

Cumberland County is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability, or protected Veteran status.